Creating an Email Alert for West Suburban Bank Job Opportunities

Step 1: From West Suburban Bank’s Career Opportunities search page, enter your search criteria (e.g. Category: Accounting, Position Type: Intern), then click “search.”

![Search page screenshot]

Step 2: If there are no current openings that match your criteria, you will see the message below. Follow the steps on this screen to create a “Search Agent,” which will automatically notify you via email of any positions that are posted matching your criteria.

![Create a Job Search Agent screenshot]

During this process, you will be prompted to create a profile and upload a resume. Please note that in order to be considered for employment, you must apply for a specific job opening and complete an online employment application.

West Suburban Bank is an Equal Opportunity Employer EOE/MFDV